



Continuum of Care Board Meeting Minutes

December 15, 2016
3pm-5pm
Our Daily Bread – Room 121
725 Fallsway

Board Members Present: David Clements, Antonia Fasanelli, Kevin Lindamood, Damien Haussling, Tina Hike-Hubbard, Amy Kleine, Traci Kodeck, Bill McCarthy, Bill McLennan, Luciene Parsley, Jason Perkins-Cohen, John Schiavone, Cindy Williams, Joe Wood

Staff Present: Elizabeth Botkin, Terry Hickey, Danielle Meister, Hannah Roberts

AGENDA

I. Welcome & Review Agenda

Board Co-Chair, Bill McLennan, welcomed Board members and meeting participants, reviewed the agenda, and acknowledged that this would be the final Board meeting of 2016 and prior to the reconstitution of the Board.

II. Approve Minutes from October Board Meeting

Board Co-Chair, Tina Hike-Hubbard introduced the October board meeting minutes. Recommendation to modify language to clarify existing and needed staff capacity and funding in VI. Approved with recommendation, all in favor.

III. RFP Planning Decision Update

Board Co-Chairs provided an overview of the discussion at the November Continuum meeting and decision not to release the RFP. The Board reviewed the voting process, identified areas for improvement, and discussed the continued need to set priorities, communicate effectively, and address deficiencies in the current system.

IV. Governance Implementation

Governance Committee Chair, Joe Wood, provided updates on the committee's work to develop and implement new governance documents and procedures.

The Charter and Bylaws were approved by vote of the Continuum membership body with one amendment to assign authority for RFP issuance to the full Continuum. The Board formally acknowledged the Continuum's decision and adoption of governance documents.

Continuum membership and voting rights are now being established via submission of the Continuum Membership Commitment Form and the Committee recruited new members from September – December 2016 and will continue to do so on an ongoing basis.



The Board Member Nomination process was executed over three weeks in November and a sample ballot was released on December 5th with all nominees in preparation for the election scheduled for December 19th. New Board members will be announced shortly thereafter and their terms will begin at their first meeting on January 12th.

The Governance Committee will then focus on planning for 2017, including support for the new Board.

V. Journey Home Budget Report

Resource Allocation Committee Chair, Amy Kleine, informed the Board that the final report on revenue from the Journey Home benefit was not yet available.

Resource Allocation Recommendations for FY17-FY18 were presented, taking into account current and anticipated funds. Board members that were also applicants for funds were recused from the conversation in order to prevent a potential conflict of interest or undue influence. Remaining board members discussed the proposed prioritization of street outreach and discontinuation of the children's coordinator program. The recommendations passed by a majority vote with 6 in favor, 5 opposed, and 1 abstention.

The Board also discussed the need for additional conversations to discuss future fundraising objectives with the Journey Home fiscal agent.

Winter Shelter Discussion

Antonia Fasanelli proposed a discussion on the recent death of Lawrence Alexander and the importance of adequate winter shelter planning.

Terry Hickey provided updates from MOHS on the winter shelter plan, including plans for City employees to provide additional staffing support and an overflow shelter space to be activated as needed at Coldspring. He emphasized that individuals in need of shelter will not be turned away, regardless of temperature thresholds.

VI. PIT Count Planning

CoC Coordinator, Danielle Meister, provided updates on PIT Count Planning and summarized the methodology changes and recommendations of the workgroups. The Board voted unanimously to approve the plan.

VII. Committee & Workgroup Reports

The Board were informed of and provided with written reports from each committee and workgroup.

VIII. MOHS Updates

Terry Hickey announced that Vidia Dhanraj, Director of the Homeless Services Program, is vacating her position and he will fill that role on an interim basis. The position has been publicly posted. He



also announced plans for the Mayor to explore strategies to improve the management of the homeless services system and emphasized plans for ongoing communication with the Board.

IX. Updates and Announcements

Danielle Meister announced the plans for the Homeless Persons Memorial Day, to be held on December 21st at 5pm at the War Memorial Plaze, in recognition and honor of individuals who have experienced homelessness and passed away in the past year.

Bill McLennan announced that there have been preliminary conversations about encampments and encouraged future discussion and planning.

VIII. Public Comments

No one signed up or requested to make a public comment.

IX. Closing and Statements of Appreciation

Board members were given certificates from the City and letters of appreciation from the Board Co-Chairs. The Co-Chairs led the Board in a final activity reflecting on the completion of service.

X. Adjournment

Newly elected Board will meet on January 12th, 2017, 3-5pm