



Continuum Board Executive Committee Meeting Minutes

March 17th, 2017

9:00-11:00am

Behavioral Health System Baltimore (1 N. Charles Street, Suite 1300)

Attendees: Amy Collier, Damien Haussling, Tomi Hiers, Amy Kleine, Gabby Knighton, Janice Miller, Winston Philip, Joseph Wood

Other Attendees: Terry Hickey and Hannah Roberts (MOHS)

I. Welcome & Review Agenda

Board Chair, Joe Wood, welcomed committee and opened the meeting.

II. Approve February Meeting Minutes

Committee unanimously approved December minutes.

III. Standing Committee Updates

Amy Collier provided updates from the Coordinated Access Committee that reconvened on March 9th and will continue to meet twice a month for the remainder of the year. In the initial meeting, the committee reviewed the basic requirements for all project types and a self-assessment provided by HUD. She noted the January 2018 HUD deadline and reviewed challenges relating to staff capacity and delays in the ClientTrack software build out. There are plans for MOHS to hire a consultant and additional staff to assist with implementation.

Winston Philip provided updates from the Data & Performance Committee that most recently met on March 16th. The committee continues to develop performance measures and benchmarks. With the assistance of the HMIS Lead, the committee will work with an externally contracted partner to visualize data through the development of online dashboards.

Joe Wood provided updates on the status of adapting and establishing the Fundraising Committee. Board members met on March 9th to discuss options for this, particularly the possibility of expanding the scope to include resource development. The Executive Committee will oversee fundraising responsibilities until a formal recommendation is put forth. An MOU with the fiscal agent is being revisited.

Janice Miller provided updates on the Governance Committee's recruitment efforts and plans to reconvene within the next month.

Amy Kleine provided updates on behalf of the Resource Allocation Committee that most recently met on March 9th. Initial allocations have been determined for the Consolidated Funding Application, but precise amounts are still pending. Some Journey Home funds have been included. Final decisions will be reported by the committee to the Board. The committee is also planning to provide a CoC Program NOFA training and orientation at the next Board meeting, including recommendations for a reallocation strategy and timeline. An in-person session with Continuum members to provide input on the strategy will be held as well. The Board still needs to recommend a new chair for this committee.

Hannah Roberts provided updates on plans to establish a Consumer Advisory Workgroup. A group of Board members with lived experience of homelessness will meet on March 17th to further develop plans and set a date for the first meeting.

Gabby Knighton provided updates on plans to reestablish the Health Care Workgroup with a first meeting scheduled for April 5th. Gabby shared the draft scope of work developed by Board members in March and discussed tentative plans for the workgroup to explore opportunities for data-sharing, care coordination, and leveraging of resources.

Hannah Roberts provided updates on the Journey to Jobs workgroup and continued efforts to pursue data-sharing agreements and data collection partnerships.

IV. Updates from City of Baltimore

Terry

Terry Hickey provided updates from the City on planning to establish a Homelessness Workgroup that will develop recommendations for the Mayor over a 60-day period. The workgroup will meet for the first time on March 22nd. He also provided an update on the closure of an encampment. Six people were moved to a hotel and MOHS receives daily updates on their status. Efforts to increase MOHS staffing capacity are ongoing with plans to interview for the HSP Director position soon, as well as additional positions that are under development.

V. Agenda for March Continuum Meeting

The Executive Committee reviewed the agenda for the upcoming Continuum meeting and developed plans to facilitate a listening session in small groups with a shared set of prompts to guide discussion.

VI. Board Meeting Preparation

Hannah Roberts introduced and reviewed the newly developed template for the MOHS report to the Board aimed at increasing communication and transparency around system performance and MOHS operations. The report will be formally introduced at the March Board meeting.

VII. Identifying Priorities & Next Steps

Joe Wood reviewed efforts to connecting with key partners and community leaders.

The committee also reviewed plans to utilize information from the CoC meeting discussion to inform the Board's focus and priorities. At the next Executive Committee meeting, the committee will incorporate Continuum and Board feedback to further develop action steps associated with identified priorities.

VIII. Open Floor and Announcements

Joe Wood reviewed Board member participation and attendance at the Sojourner Place groundbreaking event.

Amy Kleine reviewed a potential opportunity to participate in the Built for Zero initiative at a cost of \$30,000. Amy will send additional information to the committee for review.

IX. Upcoming Meetings and Important Dates

- March 21st, 1-4pm: Continuum Meeting (Helping Up Mission)
- March 21st, 4-5:30: Executive Committee Meeting (Helping Up Mission)
- March 31st, 9am-12pm: Board Meeting (Union Mill)