



**The Journey Home Board
Executive Committee Meeting
November 12, 2014**

I. Attendees

Adrienne Breidenstine, Mark Furst, Kevin Lindamood, Jeff Hettlman, Sister Helen Amos, Paul Graziano, Olivia Farrow, Dominique Moore, Amy Kleine, Bill McLennan

II. December Journey Home Board Meeting

At the next Board Meeting, on December 9th, the agenda includes hearing from people who have/are experiencing homelessness. The meeting will take place from 3-5pm at 218 N Charles Shelter Space. 34 or more people are expected to attend.

III. Funding Decision added to agenda

Amy Kleine provided an overview of Resource Allocation Workgroup funding recommendations. The Workgroup recommends spending \$17,500 for Barbara Poppe and Associates to develop internal and public dashboards to report on Journey Home performance measures. This would also revamp the outcomes report and present data in a more accessible way that tells the story better for funders and the community. The plan is to have a Journey Home outcomes report by spring of 2015. Barbara Poppe is former Executive Director of USICH and has ample experience developing performance metrics for homelessness and ways to report this data. She completed a similar project when she was Executive Director of the Shelter Board in Columbus, OH.

In addition to this, Adrienne and the Workgroup are developing a funding plan for next year. This is in initial stages and Adrienne will develop budget and propose it for 2015 when completed. It is estimated that \$700,000 will be available to allocate, based on the last fiscal update.

The Executive Committee approved spending of \$17,500 for Barbara Poppe and Associates consulting firm.

IV. Point In Time Count Update

Gabby Knighton provided an overview of the 2015 Point in Time count plan: The data gathered from the PIT count will supplement The Journey Home outcomes report. The Executive Board must approve the PIT count plan.

MOHS received a \$15,000 grant from DHCD to help get better data on youth experiencing homelessness and Veterans. The grant will pay for a magnet events, pay youth advocates stipends to survey, and iPads which will be used to complete PIT surveys through a web-based survey application.

MOHS is leading a community PIT planning workgroup with representatives to advocate especially for youth and veterans. The night of count is Sunday Jan 25th; the count itself lasts a full week. This is a shelter and street count. Numbers are generated through surveys only, as the HUD will not accept tally counts anymore. We are unable to predict if required changes in methodology will increase or decrease the total count, though we believe that it will decrease the unsheltered count.

To conduct the count, surveyors will utilize an web-based app, created by Client Track, and have a paper backup to conduct count. Each mobile team will have at least one iPad. There will be a helpline for tech questions and support during the week, including the night count.

Gabby will determine which questions must be answered for each survey to count. We are aiming for 300 volunteers. The goal is to have 200 volunteers for overnight and 100 during day.

All data collected from PIT will be analyzed by MOHS Data & Evaluation Unit and it is possible that an outside body will be utilized as an audit for validity.

V. Planning for 2015

The Executive Committee discussed some work that will occur in 2015, including an outcomes report by spring 2015 and resource allocation budget proposal. The Journey Home Board Plans to meet 5 times again next year. There is a HUD requirement to update the Charter annually. Terms of Board membership and reasons for termination were discussed.

VI. MOHS Organizational Structure

Olivia Farrow presented the new organizational structure for The Journey Home and Homeless Services Program within MOHS. The Executive Director of The Journey Home now oversees the Policy and Data division within MOHS. This division is focused on policy and data for homelessness. It includes two policy staff, the CoC Coordinator and the Housing Policy Coordinator (formerly Outreach Coordinator position), as well as the HMIS Unit (now called the Data & Evaluation Unit). The Homeless Services Program is now primarily focused on grants management and program monitoring.

In creating this new structure Olivia considered what is appropriate for Journey Home to oversee and will this division and structure make it easier or more difficult for Executive Director to focus on appropriate actions and initiatives. Adrienne feels it makes a lot of sense. It adds responsibility internally and ensures the Journey Home priorities are more included in the work

within MOHS. The Executive Committee agreed that this seemed like a good structure for MOHS and The Journey Home.

VII. Next Meetings

Meetings for 2015 have not been scheduled yet.