



The Journey Home Board Meeting
May 26, 2016, 3:00-5:00pm
Curran Room, 4th Floor, City Hall
100 Holliday Street, Baltimore, MD 21202

Board Members Present: Tyrone Roper, Kevin Lindamood, Cindy Williams, Amy Collier (on behalf of Bill McCarthy), Amy Kleine, Jacquelyn Duval-Harvey, Antonia Fasanelli, Jeff Hettleman, Helen Amos, Tina Hike-Hubbard, LucieneParsley, Melvin Russell, Damien Haussling, Jason Perkins-Cohen, Bill McLennan, Traci Kodeck, Sandi Timmins, John Schiavone

Staff Present: Hannah Roberts, Danielle Meister, Vidia Dhanraj

AGENDA

I. Welcome & Review Agenda

II. Approve Minutes from March Board Meeting

The board voted to approve the March board meeting minutes.

III. Tier 2 Funding- Continuum Next Steps

Vidia Dhanraj, Director of the Homeless Services Program, provided an overview of the FY2015 HUD Continuum of Care Program Funding and resulting Tier 2 award cuts to transitional housing and supportive services. The CoC's application score was reviewed with the board, and Vidia shared that HSP would be working with the HUD field office to try and obtain more detailed information.

Bill McLennan briefed the board about the Continuum of Care member meeting that was held on May 4th, 2016 and noted the collective community concern about the cuts to programs and what solutions might be available. Bill acknowledged the community need for the services that received funding cuts and recommended that the board convene further conversation with CoC members

Multiple board members noted that service providers are already meeting with MOHS, funders, and other community stakeholders to determine the actual fallout and identify both short-term solutions to prevent families from being immediately returned to homelessness and long-term solutions to fully understand the scope of needed services and housing in Baltimore. Board member Cindy Williams noted that one area of focus should be the need for transitional housing for youth ages 16 to 18.

IV. FY16 NOFA Planning

Bill & Amy

The Continuum of Care is currently preparing to start the FY2016 Continuum of Care NOFA process, which is anticipated to be released imminently. This year's application comes just



after awards for the FY2015 process were finalized—the short turnaround is due to HUD attempting to finish the NOFA in time to have grant agreements completed prior to the start of contracts in 2017. The board’s participation will be needed frequently over the coming month, and a reallocation strategy will be shared with the board sometime in mid-June. A webinar will be scheduled for board members.

The Resource Allocation Workgroup recommended that the board award \$45,000 for the 2016 Project Homeless Connect event.

The board voted to approve \$45,000 in Journey Home funds to United Way for Project Homeless Connect.

V. Collaborative Applicant Review and RFP

The Executive Committee recommended to the board that an independent entity oversee a Request for Proposals (RFP) to solicit interest from the community for the Collaborative Applicant role, evaluate proposals, and select an entity to move forward. Board members will review applications and select an organization to serve as the Collaborative Applicant. Enterprise has offered to conduct the RFP with the Journey Home if the board desired to do so.

John Schiavone noted that there are many options available for structuring the role of the Collaborative Applicant, which could include the board choosing to form a new independent 501c3. The Executive Committee confirmed that there would be further discussion among the board to determine which type of Collaborative Applicant and governance structure would be ideal.

Jacquelyn Duval-Harvey, Director of the Mayor’s Office of Human Services, noted that MOHS is in support of the RFP process and the accompanying evaluation of the Collaborative Applicant.

The board voted to move forward with designing an RFP process for the Collaborative Applicant role.

VI. Charter & Bylaws Review

The Ad-Hoc Governance Committee provided a draft of the revised Charter and Bylaws for review and comment. The Charter and Bylaws need to be approved at the June 6th, 2016 meeting, prior to the release of the next CoC NOFA. The governance committee continues to meet with the Continuum of Care and public for information and feedback sessions between now and the next meeting. The governance committee plans to continue refining the CoC governance structure after the charter and bylaws are adopted June 6th.

Amy Kleine, Co-chair of the Governance Committee, gave an overview of the proposed changes to the charter, which included the clarification of responsibility between the different entities of the CoC (CoC members, Board, Collaborative Applicant, HMIS Lead,



Support Staff Entity). The board acts on behalf of the CoC, and will be largely elected by the Continuum of Care membership through a voting process. The CoC membership requirements and voting rights will be established in the charter and bylaws. The new board composition will consist of up to 30 members, 10 of which would be appointed. The board will have six standing committees, and the committee chairs must be board members.

The next governance committee meeting will be May 31st. The full draft of the charter and bylaws will be released June 1st.

VII. Updates and Announcements

Tina or Bill

The board co-chairs will be meeting with United Way to inform them of the RFP process and timeline since they had indicated interest in being the Collaborative Applicant.

Amy Kleine and John Schiavone shared reflections on a site visit to a permanent housing development in VA, Virginia Supportive Housing. The facility hosts a mix of subsidized, income-based units and homeless units.

VIII. Public Comments

Tina or Bill

Must sign in, comments limited to 3 minutes per person on any item/matter that may not be listed on the agenda

A member of the public asked for clarification of a few items in the draft charter and bylaws, and the board provided verbal responses. The attendee noted that it would be helpful for the Journey Home website to host the proposed charter and bylaws to the Journey Home website instead of the MOHS website.

IX. Adjournment

Tina or Bill

Next Board Meeting: June 6th, 12-2pm