



Continuum Board Executive Committee Meeting Minutes

May 19th, 2017

9:00-11:00am

Center for Urban Families

2201 N. Monroe Street

Attendees: Amy Collier, Damien Haussling, Amy Kleine, Dan McCarthy, Janice Miller, Winston Philip, Joseph Wood

Other Attendees: Terry Hickey and Hannah Roberts (MOHS)

I. Welcome & Review Agenda

Board Chair, Joe Wood, welcomed committee and reviewed the agenda.

II. Approve April Meeting Minutes

Amy Kleine introduced the April meeting minutes. Amy Collier moved to approve the minutes, seconded by Winston Philip. The committee voted to unanimously approve minutes from meeting on April 21st.

III. Updates from City of Baltimore and MOHS

Terry Hickey reviewed recent activities and planning, including a meeting with the Mayor to discuss options for new housing developments targeting individuals experiencing homelessness. The Journey Home Benefit will be held on October 21st. Additional details are forthcoming. Baltimore City was selected to participate in a 100-day challenge aimed at reducing youth homelessness. MOHS will be meeting with Point Source, planning staffing for the effort, and exploring options for housing targeting young adults.

He also provided staffing updates, including plans to conduct a national recruitment effort to identify an HSP Director. Coordinated Access will be supported by a consultant starting May 19th. HMIS is preparing to interview for a manager and lead analyst positions. A consulting agency in Iowa will also be supporting HMIS activities.

The Mayoral Workgroup continues to meet regularly and information about the workgroup and its meetings are available on the MOHS website.

The committee also discussed the outcomes of the PIT and HIC and reviewed plans to present that information to the full Board in June.

IV. Review Action Plan and Reporting Templates

Hannah Roberts introduced the priority action plan. The committee reviewed and made minor edits to the document. The committee also discussed plans to complete a cursory review of the Journey Home plan and discuss current priorities in the context of past planning efforts.

The committee also reviewed a draft reporting template aimed at improving communication from committees and workgroups with focus on the Board's priorities. The committee discussed expectations for reporting frequency and content and decided to revise the form into a shorter version, to be prepared by the Governance Committee.

V. Standing Committee Updates

Amy Collier reported that the Coordinated Access Committee received clarifications from HUD that emergency shelter does not have to be included by January 2018 implementation deadline. She reported that the committee is on track to complete work by deadline at this time.

Winston Philip reported that the Data and Performance Committee is considering additional recruitment efforts to diversify representation. He also reported on participation in a meeting with Homelessness Stat through the City.

Janice Miller reported on the Governance Committee's efforts to review and track Board member engagement and compliance with requirements. The committee also plans to solicit feedback from CoC members on the best ways to communicate and engage members, as well as strategies to recruit new members. Janice also requested that a meeting schedule be set for 2017 CoC meetings. The committee also discussed the need for strategies to increase diversity and broad participation within the CoC. The committee will further discuss this topic at their next meeting.

Dan McCarthy provided updates on plans to develop a scope of work for the Housing Committee and set a date for an initial meeting. The committee discussed the need for better communication and coordination with Housing.

Amy Kleine provided updates from the Resource Allocation Committee. They held a community meeting to discuss NOFA basics and strategies and solicit feedback. The committee also met and reviewed all CoC projects while waiting for some APRs to be submitted. There are not many reallocation opportunities, but the committee continues to look at project performances. They will meet in June for further work. The committee also discussed the need for more provider capacity through training and technical assistance.

The official establishment of the Housing and Resource Development Committees will be formally recommended at the next Board meeting in June.

Hannah Roberts provided workgroup updates. She reported on plans to meet with the Journey to Jobs Oversight Group and submit the annual project evaluation in May. Next steps include setting goals for the third and final year and increasing staffing capacity to expand this work. The Consumer Advisory Workgroup continues to meet weekly and requested a meeting with Executive Committee members. The Youth and Young Adult Workgroup will be preparing to launch a 100-Day Challenge later this year.

VI. Board Meeting Planning

The Executive Committee reviewed and confirmed plans for the Board meeting on June 1st.

VII. Upcoming Meetings and Important Dates

- June 1st, 2-5pm: Continuum Board Meeting
- June 16th: Executive Committee Meeting
- TBD: Continuum of Care Meeting