



## **Continuum Board Executive Committee Meeting Minutes**

**June 16, 2017**

**9:00-11:00am**

**Conference Call**

Attendees: Damien Haussling, Tomi Hiers, Amy Kleine, Dan McCarthy, Janice Miller, Winston Philip, John Schiavone, Joseph Wood

Other Attendees: Hannah Roberts (MOHS)

### **I. Welcome & Review Agenda**

Board Chair, Joe Wood, welcomed committee and reviewed the agenda.

### **II. Approve May Meeting Minutes**

Joe Wood introduced the May meeting minutes. Minutes were unanimously approved.

### **III. Review Priority Narrative Summary**

Joe Wood introduced the priority narrative summary document and reviewed with the committee. Minor edits were made and the document was finalized for release to the full Continuum.

The committee also reviewed a memo drafted by Joe Wood to provide updates to the Continuum members. The group discussed language on the annual designation of appointed entities to ensure clarity and discussed strategies for incorporating this activity as part of an annual calendar of responsibilities, possibly in conjunction with the review of the charter and bylaws. A more thorough review process must be established and conducted every three years.

### **IV. Standing Committee Updates**

Winston Philip reported that the Data and Performance Committee is meeting regularly and working with technical assistance providers to refine a workplan and priorities for the next few months.

Janice Miller reporting that the Governance Committee work is ongoing with a next meeting scheduled for late July.

Dan McCarthy reported that he is developing action steps to establish the Housing Committee. He also provided updates on LITC advocacy opportunities.

Amy Kleine reported that the Resource Allocation Committee is still waiting for the Continuum of Care Program NOFA to be released. The committee is in the process of making decisions for scholarships to the National Alliance to End Homelessness Conference and will make reallocation decisions in July.

John Schiavone reported that Board members have been meeting to strategize on next steps for the Resource Development Committee. A small group will conduct a fiscal scan and gather information over the next 3 months and then develop recommendations for a time-limited, intensive taskforce to aggressively address resource development goals.

In preparation for the 100-day Youth Challenge, there will be a planning meeting on June 23<sup>rd</sup>.

The Consumer Advisory Workgroup continues to meet weekly and is working towards establishing priority areas of work. They met with the Board Chair and Mayoral Workgroup on Homelessness in June.

The Health Care Workgroup continues to meet monthly and is establishing its workplan with specific tasks and responsibilities.

Journey to Jobs continues to focus on data collection and sharing efforts. The annual evaluation was submitted in May and plans are underway to hire additional staff to support employment strategy efforts.

## **V. Discussion**

The Committee discussed options for future Board trainings, including the following topics: panel discussion with people with lived experiences of homelessness, spotlights on other communities work, youth homelessness, and racial equity.

## **VI. Upcoming Meetings and Important Dates**

- June 1<sup>st</sup>, 2-5pm: Continuum Board Meeting
- June 16<sup>th</sup>: Executive Committee Meeting
- TBD: Continuum of Care Meeting